**City of Morristown**

 IN SOUTHERN MINNESOTA LAKES REGION

**MORRISTOWN ZONING BOARD MEETING MINUTES
 Regular Meeting 7:00 p.m. Thursday, June 16, 2022**

Members Present: Jim Lonergan, Kurt Wolf, Faye Golombeski, Zoning Administrator Kevin Jacobson Others Present: Lisa Duban

1. **Call to Order:** The Morristown Zoning Board regular meeting was called to order at 7:39 p.m. by Lonergan on Thursday, June 16, 2022, in the Council Chambers in City Hall, at 402 Division Street S., Morristown, MN 55052.
2. **Additions/Corrections to Agenda:**-Addition: New Business Item B - Review Zoning Board Membership Flyer

Motioned by Wolf, seconded by Golombeski and was carried unanimously to approve the Agenda with one addition.

1. **Additions/Corrections of Meeting Minutes:**  Motioned by Golombeski, seconded by Wolf and was carried unanimously to approve the May 19, 2022 Zoning Board Meeting Minutes.
2. **Report Council Action Taken at Last Meeting:**
3. **Requests to be Heard:** None
4. **Old/Unfinished Business:**
5. Zoning Administrator Position – Kevin Jacobson Approved on 6/6/22
6. Zoning Board Members – no interest
7. **New Business:**
8. Review steps in Permit process – the board reviewed and agreed
9. Review Zoning Board Membership Flyer – board reviewed and approved to post
10. **Zoning Administrator’s Report:**

Permits Issued:

|  |  |  |  |
| --- | --- | --- | --- |
| 2022-6 | Ross Olson/Maas Custom | 412 Thruen Street W. | New home construction |
| 2022-7 | Darla Carter | 302 Division Street N. | New construction garage |
| 2022-8 | Darla Carter | 302 Division Street N. | Demolish existing garage |
| 2022-9 | Brandon Richter | 410 W. Franklin Street | Install 10’ x 16’ shed |

Permits Closed:

|  |  |  |  |
| --- | --- | --- | --- |
| 2022-2 | Mobile Home Solutions | Mobile Home Park | Mobile home install |

1. **Board Discussion and Concerns:** The board requested that a section be added under the Zoning Administrator’s Report for open permits.
2. **Adjournment:** Motioned by Golombeski, seconded by Wolf, and was carried unanimously to adjourn at 8:15 p.m.
3. **Next Regular Meeting:** Thursday, July 21, 2022 at 7:00 p.m.

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 Lisa Duban

City Clerk/Treasurer